



## Annual General Meeting 2018 Invitation

**Wednesday 7th November 2018**

**Arrive at 9.30am for a 10.00am start**

**Comberbach Memorial Hall, Marbury Lane,  
Comberbach CW9 6AU**

[Refreshments \(tea, coffee and pastries\) will be served from 9.30am](#)

To register your place (**and to avoid shortage of refreshments**), please return the attached attendance/proxy form by

**Thursday 1st November 2018** to:

Mrs Chris Davenport  
Cheshire Community Action  
Queens House Annexe  
Queens Road  
Chester CH1 3BQ

**This form is in the downloads section of our website, if you wish you can email this form to [enquiries@cheshireaction.org.uk](mailto:enquiries@cheshireaction.org.uk)**



**AGM Wednesday 7<sup>th</sup> November 2018  
ATTENDANCE PROXY FORM**

If you, as the nominated voting delegate for your organisation, are unable to attend the AGM, your organisation is entitled to appoint someone else (a proxy) to attend and vote on your behalf. This can be the Chairman or another person from your organisation.

**Please return this attendance form to confirm your attendance at the AGM or to appoint a proxy.**

John Heselwood  
Company Secretary

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Name of Organisation .....

The following representative \* will / will not \* be attending the Cheshire Community Action AGM on **Wednesday 7<sup>th</sup> November 2018**

Name of representative .....

Email.....Telephone.....

**\* Please delete as appropriate**

**APPOINTMENT OF PROXY** (if usual representative is unable to attend)

Name of Organisation .....

We hereby appoint  
The Chairman .....

or  
Name of Proxy .....

Email.....Telephone.....

To attend and vote at the Cheshire Community Action AGM on our behalf:

Signed .....

Position ..... Date .....

**Please return this form to by Thursday 1<sup>st</sup> November 2018:**

Queens House Annexe, Queens Road, Chester CH1 3BQ

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**Event Booking Form - Please tick as appropriate:**

I will be attending the AGM

First Name:

Last Name:

Organisation (if applicable):

Address:

Postcode:

Telephone Number:

Email:

Do you have any requirements because of a disability? If YES, please specify.

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**ANNUAL GENERAL MEETING 2018**  
**Wednesday 7th NOVEMBER**  
**Comberbach Memorial Hall, Comberbach**

**AGENDA**

**9.30am**      **Arrival, networking and light refreshments**

**10.00am**      **Welcome from the Chairman, Mrs Kathy Benn MBE**

**Apologies**

**Minutes of the AGM on 8<sup>th</sup> November 2017**

**Matters Arising**

**Receipt of Accounts and Trustees Report 2017/18**

**Re-election of Trustees**

**Presentation of Annual Activities 2017/18**

*The staff team will deliver a series of presentations covering activity and impact during 2017/18.*

**11.15am**      **Closing Remarks from Chairman**